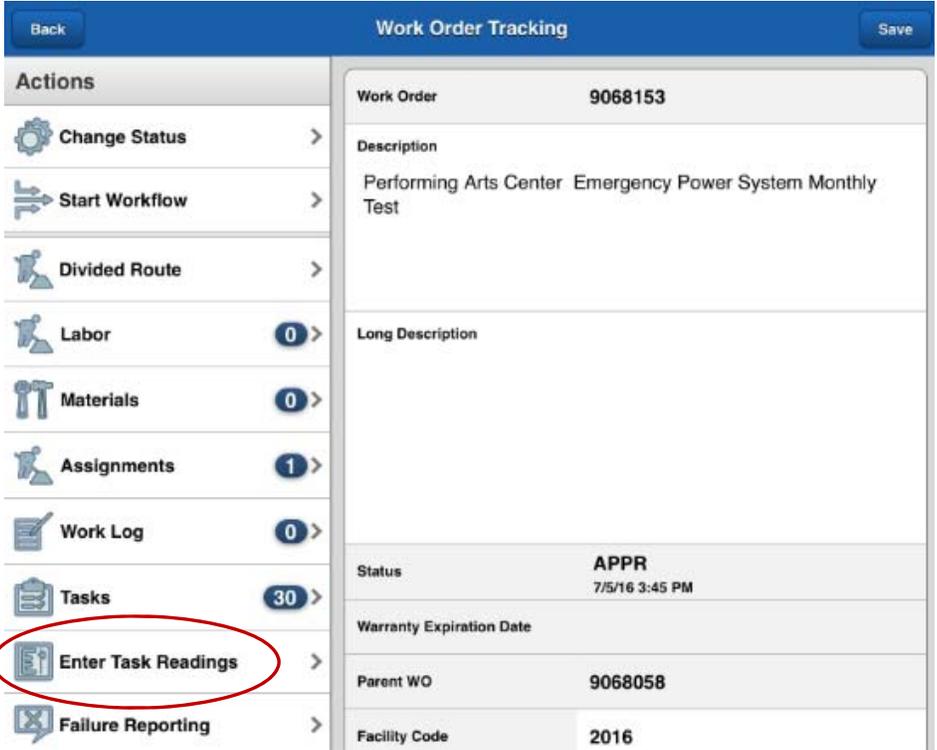
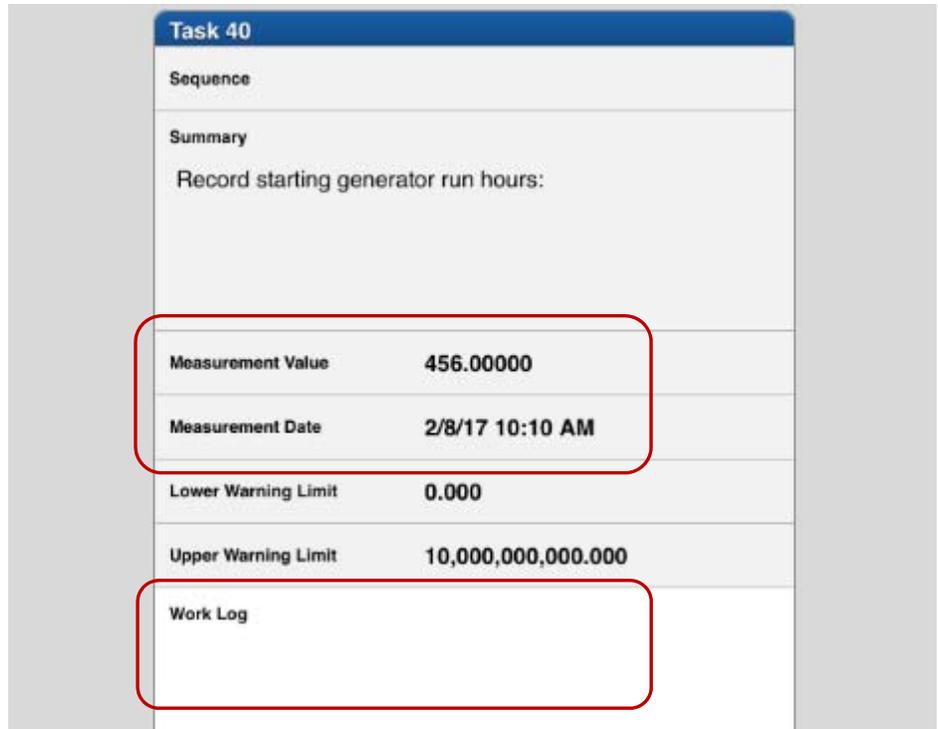


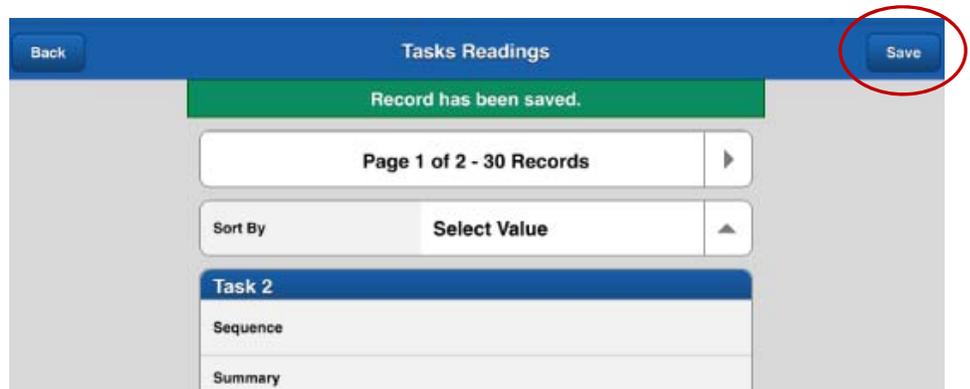
<b>Purpose:</b>	To record readings directly against a WO and stored in history for trending purposes	
<b>When:</b>	A job plan requires condition monitoring readings	
<b>Who:</b>	Tradesperson	
<b>Resources to Complete Tasks</b>		
A mobile device with the EZMaxMobile app installed (SOP E3 <sup>1</sup> )	A Maximo account	
	An EZMaxMobile license	
<b>Perform These Tasks:</b>	<b>Do These Steps / Notes:</b>	
<p>1. Log into EZMaxMobile</p> 	<p>a. Tap the EZMaxMobile app on your mobile device to open it.</p> <p>b. Log into EZMaxMobile</p> <ul style="list-style-type: none"> <li>• Username: Your NetID</li> <li>• Password: Your Cornell (Kronos) password</li> <li>• Tip: Turn on the switch next to “Remember Me?” so that you don’t have to type in your username &amp; password every time</li> </ul> <p>c. The first screen displayed is the “Start Center”</p>	
<p>2. Go to the Work Order you will put readings on</p>	<p>a. Follow steps 2-4 in SOP T4<sup>2</sup> to open the Work Order that you will put readings on.</p>	
<p>3. Open the Task Readings screen</p>	<p>a. On the Work Order, tap the “Enter Task Readings” button</p> <p>b. All of the tasks will be displayed in order</p> 	

4. Enter your readings

- a. Scroll to the task you would like to enter your readings on
- Enter the measurement value
  - The Measurement Date will automatically be entered as today's date by default when you tap the Save button. If you need a different date entered, type the date in "mm/dd/yy" format before tapping Save.
  - If necessary, type a Work Log in the Work Log field.



- b. Repeat step a. above for any readings you need to take.  
c. Then, scroll to the top and tap the "Save" button



5. If your work is not completed for this Work Order / for the day	a. Tap the <b>“Back”</b> button at the top left of the screen to go back to the Work Order to enter your Labor and/or Work Log. Tap the <b>“Back”</b> button again to view the list of Work Orders assigned to you.
<b>The Result Will Be:</b> Condition Monitoring readings will have been entered on a Work Order in EZMaxMobile.	
<b>Reference Information:</b> <sup>1</sup> SOP E1 <sup>2</sup> SOP T4	