Enter Condition Monitoring Readings on a Work Order - Tradesperson SOP T4a (EZMaxMobile) Page 1 of 3

Purpose:	To record rea	rd readings directly against a WO and stored in history for trending purposes					
When: A job plan req		quires condition monitoring readings					
Who:	Who: Tradesperson						
Resources to Complete Tasks							
A mobile device with the EZMaxMobile installed (SOP E3 ¹)		laxiviobile app	A Maximo account				
		An EZMaxMobile license					
Perform These Tasks:		Do These Steps / Notes:					
1. Log into EZMaxMobile		 a. Tap the EZMaxMobile app on your mobile device to open it. b. Log into EZMaxMobile Username: Your NetID Password: Your Cornell (Kronos) password Tip: Turn on the switch next to "Remember Me?" so that you don't have to type in your username & password every time c. The first screen displayed is the "Start Center" 					
 Go to the Work Order a you will put readings on 		a. Follow steps 2-4 in SOP T4 ² to open the Work Order that you will put readings on.					
screen	ask Reduings	 a. Off the Work b. All of the task Back Actions Change Status Change Status Start Workflow Divided Route Labor Labor Materials Labor Materials Assignments Work Log Tasks Tasks Enter Task Readin Failure Reporting 	order, tap as will be d	Vork Order Tracking Vork Order Tracking Vork Order Description Performing Arts Center Test Long Description Status Varranty Expiration Date Parent WO Facility Code	g Save 9068153 r Emergency Power System Monthly APPR 7/5/16 3:45 PM 9068058 2016		

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4. Enter your readings	 a. Scroll to the task you would like to enter your readings on Enter the measurement value The Measurement Date will automatically be entered as today's date by default when you tap the Save button. If you need a different date entered, type the date in "mm/dd/yy" format before tapping Save. If necessary, type a Work Log in the Work Log field. 					
	Task 40 Sequence Summary Record starting generator run hours:					
	Measurement Value 456.00000 Measurement Date 2/8/17 10:10 AM Lower Warning Limit 0.000					
	Upper Warning Limit 10,000,000.000					
	b. Repeat step a. above for any readings you need to take.c. Then, scroll to the top and tap the "Save" button					
	Back Tasks Readings Save					
	Page 1 of 2 - 30 Records					
	Task 2 Sequence					
	Summary					

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5. If your work is not completed for this Work Order / for the day	a. Tap the " Back " button at the top left of the screen to go back to the Work Order to enter your Labor and/or Work Log. Tap the " Back " button again to view the list of Work Orders assigned to you.				
The Result Will Be: Condition Monitoring readings will have been entered on a Work Order in EZMaxMobile.					
Reference Information: ¹ SOP E1 ² SOP T4					