

FY 2020
Official Maximo Calendar
Employee Billable Days

Month	Holiday Included				Holidays			Less Holidays			% YTD	
	Official Maximo Start Date	Official Maximo Cutoff Date	Days/ Month	Days/ Quarter	8hrs/day, 40 hrs/wk		Days/ Month	Days/ Quarter	8hrs/day, 40 hrs/wk			
					Hours/ Month	Hours/ Quarter			Hours/ Month	Hours/ Quarter		
Jun 2019		6/24/2019										
Jun 2019	6/25/2019		4		32		4		32		2%	
Jul 2019		7/25/2019	19		152	1	18		144		7%	
Aug 2019		8/26/2019	22		176	0	22		176		16%	
Sep 2019		9/24/2019	21	66	168	528	1	20	64	160	512	26%
Oct 2019		10/25/2019	23		184		0	23		184		35%
Nov 2019		11/21/2019	19		152		0	19		152		42%
Dec 2019		12/18/2019	19	61	152	488	2	17	59	136	472	49%
Jan 2020		1/27/2020	28		224		7	21		168		58%
Feb 2020		2/25/2020	21		168		0	21		168		66%
Mar 2020		3/25/2020	21	70	168	560	0	21	63	168	504	74%
Apr 2020		4/24/2020	22		176		0	22		176		83%
May 2020		5/22/2020	20		160		0	20		160		91%
Jun 2020		6/24/2020	23	65	184	520	1	22	64	176	512	100%
Total			262	262	2096	2096	12	250	250	2000	2000	

This report excludes Saturday & Sunday - Grey columns is without holidays

Holidays included in this report (12 days):

Independence Day	Q1, 1day	7/4/19
Labor Day	Q1, 1day	9/2/19
Thanksgiving	Q2, 2 days	11/28-29/19
Winter Break	Q3, 6 days	12/25/19-01/01/20
Martin L. King Day	Q3, 1 day	1/20/20
Memorial Day	Q4, 1 day	5/25/20