

**FY 2019**  
**Official Maximo Calendar**  
**Employee Billable Days**

Month	Official Maximo Start Date	Official Maximo Cutoff Date	Holiday Included			Holidays			Less Holidays			% YTD	
			Day	Days/ Month	Days/ Quarter	8hrs/day, 40 hrs/wk		Days/ Month	Days/ Quarter	8hrs/day, 40 hrs/wk			
						Hours/ Month	Hours/ Quarter			Hours/ Month	Hours/ Quarter		
Jun 2018		6/25/2018	Mon										
Jun 2018	6/26/2018		Tue	4		32		4		32		2%	
Jul 2018		7/25/2018	Wed	18		144	1	17		136		7%	
Aug 2018		8/27/2018	Mon	23		184	0	23		184		16%	
Sep 2018		9/24/2018	Mon	20	65	160	520	1	19	63	152	504	25%
Oct 2018		10/25/2018	Thu	23		184		0	23		184		35%
Nov 2018		11/21/2018	Wed	19		152		0	19		152		42%
Dec 2018		12/18/2018	Tue	19	61	152	488	2	17	59	136	472	49%
Jan 2019		1/25/2019	Fri	28		224		7	21		168		58%
Feb 2019		2/22/2019	Fri	20		160		0	20		160		66%
Mar 2019		3/25/2019	Mon	21	69	168	552	0	21	62	168	496	74%
Apr 2019		4/24/2019	Wed	22		176		0	22		176		83%
May 2019		5/24/2019	Fri	22		176		0	22		176		92%
Jun 2019		6/24/2019	Mon	21	65	168	520	1	20	64	160	512	100%
<b>Total</b>				<b>260</b>	<b>260</b>	<b>2080</b>	<b>2080</b>	<b>12</b>	<b>248</b>	<b>248</b>	<b>1984</b>	<b>1984</b>	

*This report excludes Saturday & Sunday - Grey columns is without holidays*

**Holidays included in this report (12 days):**

Independence Day	Q1, 1day	7/4/18
Labor Day	Q1, 1day	9/3/18
Thanksgiving	Q2, 2 days	11/22-23/18
Winter Break	Q3, 6 days	12/25/18-01/01/19
Martin L. King Day	Q3, 1 day	1/14/19
Memorial Day	Q4, 1 day	5/27/19