



# e-BUILDER TIPS OF THE MONTH

June 2019

## PAR Process Changes – New Capital Budget Section Data Fields:

- \*Type of Variance
  - No Variance
  - Capital Budget Omission
  - Capital Budget Variance
  - Project Budget Variance
  - Scope Variance
- Explanation of Variance
  - No \*, but it is required if anything other than “No Variance” is selected for “Type of Variance”

## PAR Process Changes – Phase Field:

- Options
  - Study/Pre-Design
  - Project Plan
  - Design
  - Construction
  - Design & Construction
  - Other
- Select the project phase for which you are seeking authorization OR the current phase of the project if seeking a variance – which will be indicated in the new Capital Budget section fields.

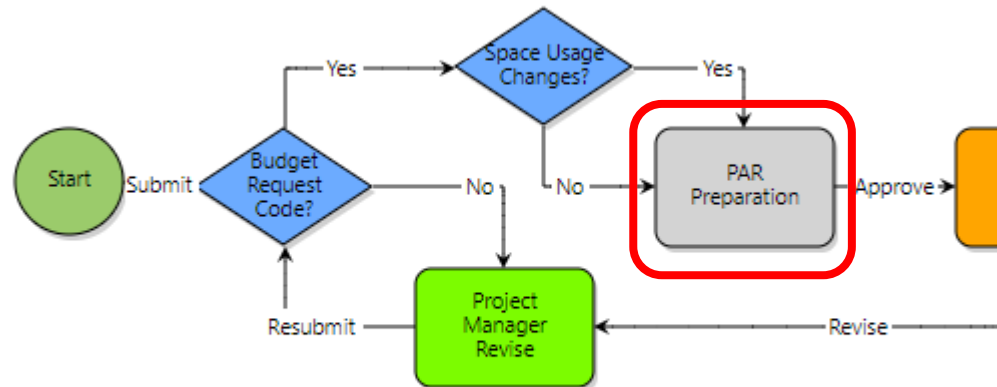
# PAR Process Changes – Subject Line:

{Project.Name}&" "&{DataField.Phase}&" "&{DataField.If Phase = Other, describe}&" "&{DataField.Type of Variance}

PAR - 6	*Test Donna 1; Construction ; No Variance
PAR - 5	*Test Donna 1; Other Equipment Upgrade Only; No Variance

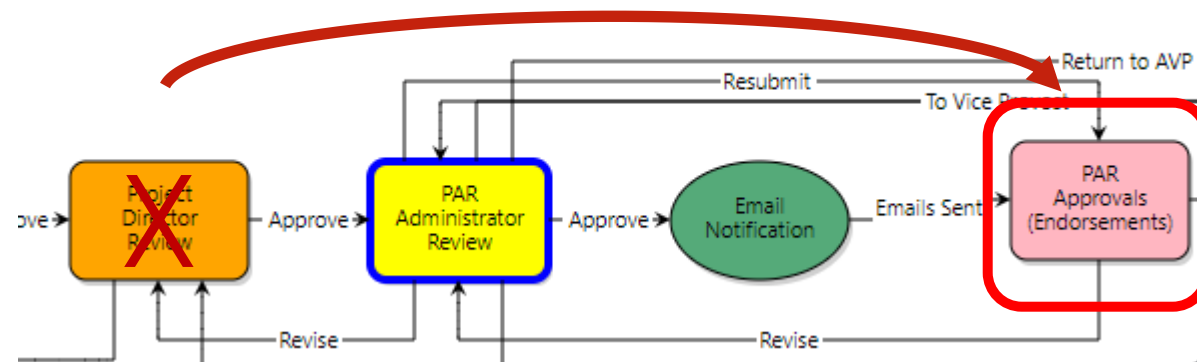
## PAR Process Changes – New Roles/Actors:

- PAR Preparation Step
  - Maintenance Manager Actor – Jim Gibbs
  - Deferred Maintenance
  - Operating & Maintenance Cost Changes




## PAR Process Changes – AVP FM & CCF Role:

- PAR Approvals (Endorsements) Step
  - AVP FM & CCF Actor – Keith Barton
  - Currently an Actor in Project Director Step
  - Becomes Actor in PAR Approvals Step Instead





# PAR Process Changes – Current PAR Document:



Cornell University

High Rise 5 Upgrades  
Phase: Design

Page | 2

## PROJECT APPROVAL REQUEST

**PROJECT:** HIGH RISE 5 UPGRADES

**PAR ID:** 11191 - 1

**LONG VIEW PROJECT IDENTIFIER:** 0071; 0045

**PHASE:** Design

**FACILITY CODE:** 3205

**Project Manager:** Jason Cragle

**Project Director:** Keith Barton

**THIS REQUEST:**

Requested Authorization Amount:	\$197,000	Estimated Total Project Cost:	\$2,850,000
Previous Authorized Amount:	\$ 0	Previous Estimated Total Project Cost:	\$ 0

Previous PAR(s) Approval Date(s): NA

Brief Description of authorization request: This PAR requests authorization of \$197,000 to provide design services for the High Rise 5 Upgrades project, and a request for an increase of \$125,000 to the Capital Budget with an estimated total budget of \$2,850,000.

**CAPITAL PLAN:**

In Approved Capital Budget?	Yes	Capital Plan Estimated Total Project Budget:	\$7,625,000
Project Name in Capital Budget:	Planned Maintenance Portfolio 2019 - \$197,000 (ETB - \$6,700,000) CLES Cyclical Housing Upgrades Portfolio 2019 (ETB - \$925,000)		

Capital Plan Variance: There is a request for an additional \$125,000 which is coming from Facilities & Project Management, account H183631. These funds will not be used until the Construction Phase in FY20. The remaining funds are included in the FY19 and FY20 Capital Plans.

**PROJECT DATA**

Sponsoring College/Unit: Facilities and Campus Services, Student and Campus Life

Purpose and Need: The purpose of this project is to correct code deficiencies within High Rise 5 to be able to apply for a Certificate of Legal Occupancy with the City of Ithaca. This project will also replace two elevators that are at the end of their useful life, and renovate the student bedrooms.

Scope of Work: Provide design services for the following:

- Replace unrated doors, frames, and hardware at student bedroom suites and at rated walls throughout the facility
- Correct code deficient guardrails at interior stairs



# PAR Process Changes – New PAR Document:



Cornell University

## PROJECT APPROVAL REQUEST

**PROJECT:** HIGH RISE 5 UPGRADES  
**PAR ID:** 11191 - 1  
**LONG VIEW ID:** 0071; 0045  
**PHASE:** Design  
**FACILITY CODE:** 3205  
**PROJECT MANAGER:**  
**PROJECT DIRECTOR:** Keith Barton  
**APPROVALS REQUIRED:** CFPC Yes 05.30.2019  
 B&P No

**REQUESTED AUTHORIZATION**

Requested Amount: \$197,000 Estimated Total Cost: \$2,850,000  
 Previous Amount: \$ 0 Previous Estimated Total Cost \$ 0  
 Previous PAR(s): NA

This PAR requests authorization of \$197,000 to provide design services for the High Rise 5 Upgrades project, and a request for an increase of \$125,000 to the Capital Budget with an estimated total budget of \$2,850,000.

**CAPITAL BUDGET & VARIANCE**

In Approved Capital Budget? Yes Capital Budget Estimated Total: \$7,625,000  
 Project Name in Capital Budget: Planned Maintenance Portfolio 2019 - \$197,000 (ETB - \$6,700,000)  
 CLES Cyclical Housing Upgrades Portfolio 2019 (ETB - \$925,000)

Type of Variance:

High Rise 5 Upgrades  
 Phase: Design

**PROJECT INFORMATION**

**Sponsoring College/Unit:** Facilities and Campus Services, Student and Campus Life  
**Purpose and Need:** The purpose of this project is to correct code deficiencies within High Rise 5 to be able to apply for a Certificate of Legal Occupancy with the City of Ithaca. This project will also replace two elevators that are at the end of their useful life, and renovate the student bedrooms.  
**Scope of Work:** Provide design services for the following:  
 - Replace unrated doors, frames, and hardware at student bedroom suites and at rated walls throughout the facility  
 - Correct code deficient guardrails at interior stairs  
 - Provide fire dampers at rated interior walls at locations of existing air transfer grilles  
 - Replace two elevators  
 - Renovate student bedrooms which will include new flooring, paint, furniture, and blinds

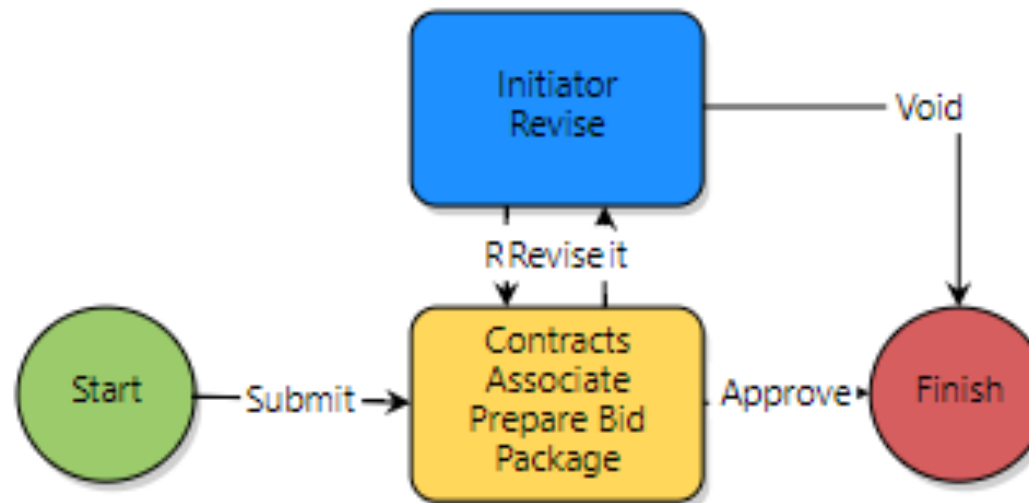
**Alternatives Considered:** Do Nothing. This project must move forward because the building currently does not have a Certificate of Legal Occupancy on record with the City of Ithaca. The elevators are at the end of their useful life and the student bedrooms have worn finishes and furniture, which requires replacement.

**PROJECT SCHEDULE:**

<u>PHASE</u>	<u>BEGIN</u>	<u>COMPLETE</u>
Concept		
Schematic Design	6/2019	7/2019
Design Development	8/2019	9/2019
Construction Documents	10/2019	11/2019
Bid	12/2019	1/2020
Construction	6/2020	8/2020

## Bid Preparation Process

- Target Date August 7, 2019
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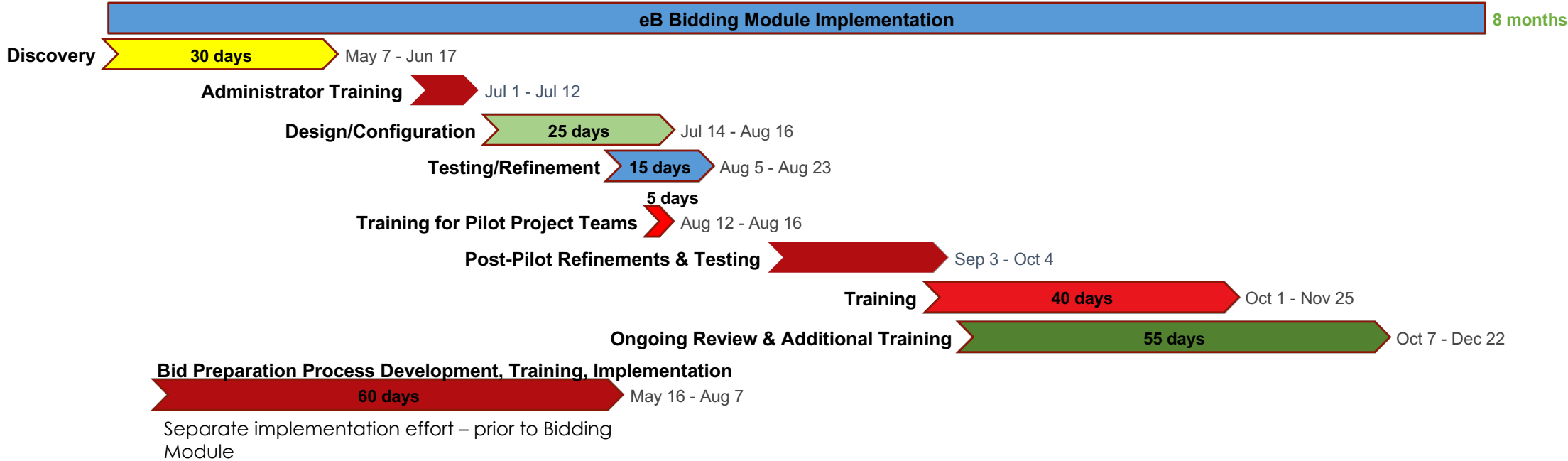
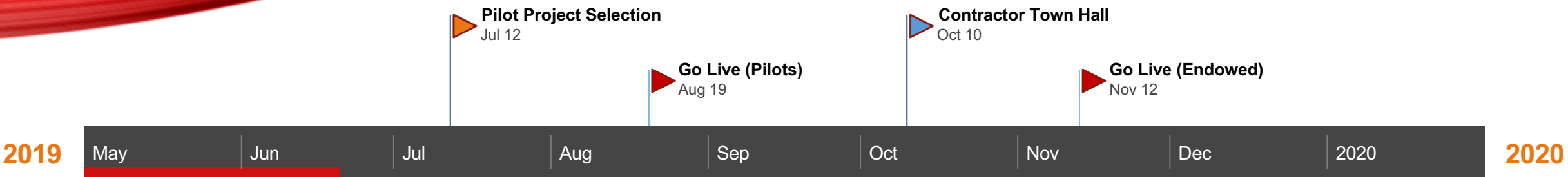
Team: Kelly Davis Wendy J. Hackett, Tammy J. Johnson, David Vanderpoorten, and Dustin Sutherland



TIP 3: BIDDING MODULE  
IMPLEMENTATION

Coming Soon!  
Bidding Module Implementation

# E-BUILDER BIDDING MODULE IMPLEMENTATION



The background features abstract, flowing waves in shades of red, orange, and yellow, creating a dynamic and modern aesthetic. The waves are layered and semi-transparent, giving a sense of movement and depth.

# e-BUILDER QUESTIONS?

June 2019