

## Project: Project Name (eB #)

*Checklist for Cornell Funded projects or State projects with funding that “behaves” like Cornell Funding (CPMR&R, Consultant Fee < \$25k, etc.)*

Choose Consultant Selection Process that aligns with project requirements and funding mechanism

### **PD2a:** RFP – OUA

*Projects that meet OUA criteria for design leadership: Over \$10M; new buildings; alterations to buildings and landscapes that will have a visual impact on the campus, or major interior public spaces. Projects under \$10M, having minor campus visual impact, may use PD2b with appropriately scaled OUA engagement. Note that some space studies may require use of PD2a.*

### **PD2b:** Consultant Selection RFP

*Most versatile and widely utilized Consultant selection process for Cornell Funded projects. Scope can range from small maintenance projects to large renovations. State CPMR&R projects (<\$150k) can also use this process.*

### **PD2c:** Pre-Qualified Consultant (PQ-AFR)

*Consultant teams pre-qualified can be quickly selected for lab, classroom, and office renovations under \$2M project cost. (4 Consultant pre-qualified teams with set hourly rates)*

### **PD2d:** Single Source Justification

*Limited use where a specific Consultant team needs to be selected due to special circumstances that can be clearly defended and documented.*

### **PD2e:** Task Authorization – Asbestos

*PM works with Asbestos Coordinator to have task authorization issued against their Blanket Agreement Contract. Asbestos surveys (<\$10k), asbestos design (<\$10k), asbestos air monitoring (<\$10k), asbestos abatement (<\$20k), post-construction surveys (<\$10k)*

### **PD2f:** Task Authorization – IDIQ

*Task authorization for design, commissioning, and special inspections. IDIQ Design for total project value of \$100k or less, typically self-pricing projects or limited design scope to augment other small projects.*

**PD2g: Consultant Selection – Purchase Order (PO)**

*Design: Excludes design scope requiring stamped/sealed drawings. Design scope may include furniture design/selection, A/V design, signage, exhibits, and kitchen design.*

*Purchasing: Typical capital project examples include furniture, equipment, signage integration, exhibit integration, A/V integration, window treatments, carpet, moving expenses.*

**PD2h: Consultant Selection - Facilities Engineering (FE)**

*Small maintenance, renovation, or studies that benefit from internal expertise and/or under \$2M construction value.*