

Project: Project Name & (eB #)

State or Cornell funded projects in State facilities follow Permit Requirements outlined in D4a. Confirm at project onset, approval path with CCF Director or CCF AHJ and OUA/Planning. Also refer to D4b for related Municipal Approval requirements (If required).

- State College project using Cornell Funds at State building follow D4a
 - Endowed College project using Cornell Funds at State Building follow D4a
 - SUCF Managed or SUCF Campus-Let projects on Cornell land refer to CCF Director and OUA/Planning
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- Go to FCS Website/ Facility Information: Obtain initial read on building jurisdiction, building ownership, historic building, and historic district
 - Verify AHJ with CCF AHJ and historic designation with CCF Director and OUA/Planning (State funds on buildings over 50 years have SHPO process)
 - Critical that jurisdiction confirmed prior to PM contacting local AHJ, etc.
 - Map required permitting and approvals - integrate with PAR, Schedule, Consultant contract
 - Contact AHJ and review project in early Design ([CCF AHJ Permit Guide](#) or SUCF Managed with SUCF PM/CM)
 - SUCF Managed – SUCF PM is AHJ in Design, SUCF CM is AHJ in Construction
 - Campus Let or State Building- apply for construction permit using [Permit Request Letter](#); Permit Request is to be submitted to AHJ by Consultant.
 - Provide [Code Summary Table of Code Analysis](#) (TBD)
 - Review project in early Design w/ EH&S and Fire Department (*Informational only*)
 - If project needs State Code Variance – IFD then has review/approval role
 - Document Fire Department meeting outcome and send meeting minutes to Fire Department and File

- Typically, local code requirements not applicable
 - Ithaca City/Town Green Building Code
 - Tompkins County Energy Recommendations
- State Historic Preservation Office (SHPO) – Not ILPC review
 - Required for builds =/> 50 years and State Funds
- State projects still need to comply with:
 - Cornell University Design Standards
 - Cornell LEED and ASHRAE 90.1 performance/certification
 - FM Global requirements
- Campus Let – Hot Work Permits
 - Construction activity (*or destructive investigation*) – CCF AHJ issues

Note: Critical for PM to engage CCF Director and OUA/Planning at project onset to establish permit and municipal approval path.