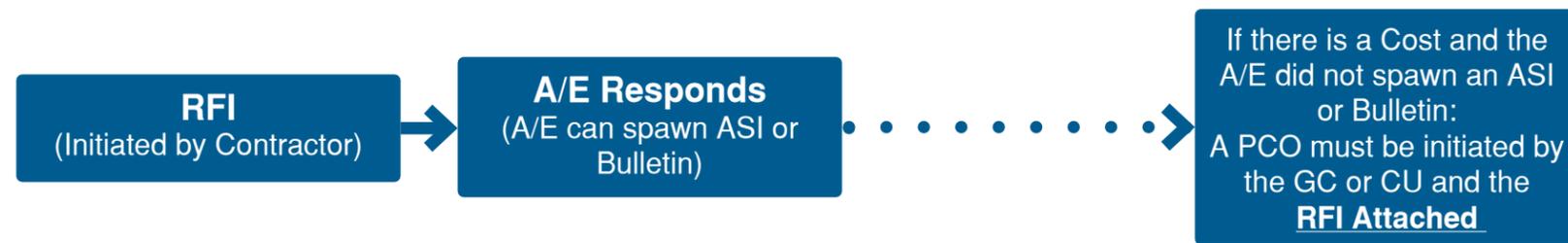
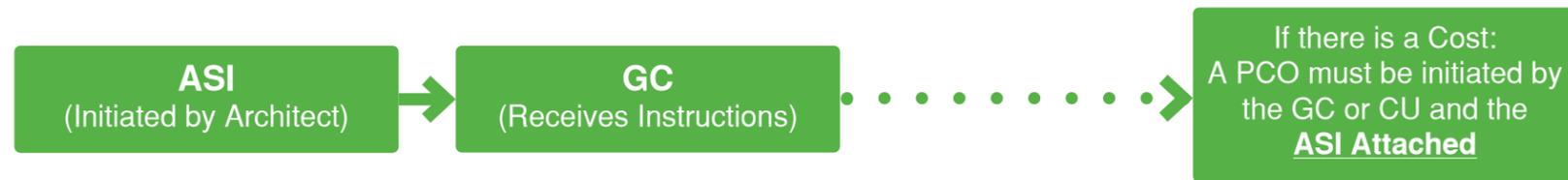


RFI Process



ASI - This should be a NO cost process



Consistency Checklist

- Is the PCO Subject accurate?
- Does Description match contracts example?
- Does the Justification explain how the change originated?
- Are RFI, Bulletin or ASI attached?
- Verify GC proposal is correct attached proposal.
- Never use "OTHER"
- Commitment Item should be "PCO ###"
- Is the Description on the commitment change line item the same as the PCO subject?
- Does the commitment Change line item amount match the proposal attached on the details tab?
- Is the CSI division in the spec. section list correct and match the one on the commitment change line item?

Bulletin - This IS a cost process



PCO - Cornell Issued



PCO - GC Issued

