

FY 2021
Official Maximo Calendar
Employee Billable Days

| Month | Official Maximo Start Date | Official Maximo Cutoff Date | Holiday Included | | | 8hrs/day, 40 hrs/wk | | Holidays | Less Holidays | | 8hrs/day, 40 hrs/wk | |
|--------------|----------------------------|-----------------------------|------------------|-------------|---------------|---------------------|----------------|-----------|---------------|---------------|---------------------|----------------|
| | | | Day | Days/ Month | Days/ Quarter | Hours/ Month | Hours/ Quarter | | Days/ Month | Days/ Quarter | Hours/ Month | Hours/ Quarter |
| | | | | | | | | | | | | |
| Jun 2020 | 6/25/2020 | 6/24/2020 | Wed | | | | | | | | | |
| Jun 2020 | | 6/25/2020 | Thu | 4 | | 32 | | 4 | | 32 | | |
| Jul 2020 | | 7/27/2020 | Mon | 19 | | 152 | | 1 | 18 | | 144 | |
| Aug 2020 | | 8/25/2020 | Tue | 21 | | 168 | | 0 | 21 | | 168 | |
| Sep 2020 | | 9/24/2020 | Thu | 22 | 66 | 176 | 528 | 1 | 21 | 64 | 168 | 512 |
| Oct 2020 | | 10/26/2020 | Mon | 22 | | 176 | | 0 | 22 | | 176 | |
| Nov 2020 | | 11/20/2020 | Fri | 19 | | 152 | | 0 | 19 | | 152 | |
| Dec 2020 | | 12/18/2020 | Fri | 20 | 61 | 160 | 488 | 2 | 18 | 59 | 144 | 472 |
| Jan 2021 | | 1/25/2021 | Mon | 26 | | 208 | | 7 | 19 | | 152 | |
| Feb 2021 | | 2/22/2021 | Mon | 20 | | 160 | | 0 | 20 | | 160 | |
| Mar 2021 | | 3/25/2021 | Thu | 23 | 69 | 184 | 552 | 0 | 23 | 62 | 184 | 496 |
| Apr 2021 | | 4/26/2021 | Mon | 22 | | 176 | | 0 | 22 | | 176 | |
| May 2021 | | 5/24/2021 | Mon | 20 | | 160 | | 0 | 20 | | 160 | |
| Jun 2021 | | 6/24/2021 | Thu | 23 | 65 | 184 | 520 | 1 | 22 | 64 | 176 | 512 |
| Total | | | | 261 | 261 | 2088 | 2088 | 12 | 249 | 249 | 1992 | 1992 |

This report excludes Saturday & Sunday - Grey columns is without holidays

Holidays included in this report (12 days):

| | | |
|--------------------|------------|-------------------|
| Independence Day | Q1, 1 day | 7/3/20 |
| Labor Day | Q1, 1 day | 9/7/20 |
| Thanksgiving | Q2, 2 days | 11/26-27/20 |
| Winter Break | Q3, 6 days | 12/25/20-01/01/21 |
| Martin L. King Day | Q3, 1 day | 1/18/21 |
| Memorial Day | Q4, 1 day | 5/31/21 |