

**FY 2020**  
**Official Maximo Calendar**  
**Employee Billable Days**

| Month        | Holiday Included           |                             |             |               | Holidays            |                |             | Less Holidays |                     |                | % YTD       |      |
|--------------|----------------------------|-----------------------------|-------------|---------------|---------------------|----------------|-------------|---------------|---------------------|----------------|-------------|------|
|              | Official Maximo Start Date | Official Maximo Cutoff Date | Days/ Month | Days/ Quarter | 8hrs/day, 40 hrs/wk |                | Days/ Month | Days/ Quarter | 8hrs/day, 40 hrs/wk |                |             |      |
|              |                            |                             |             |               | Hours/ Month        | Hours/ Quarter |             |               | Hours/ Month        | Hours/ Quarter |             |      |
| Jun 2019     |                            | <b>6/24/2019</b>            |             |               |                     |                |             |               |                     |                |             |      |
| Jun 2019     | <b>6/25/2019</b>           |                             | 4           |               | 32                  |                | 4           |               | 32                  |                | 2%          |      |
| Jul 2019     |                            | <b>7/25/2019</b>            | 19          |               | 152                 | 1              | 18          |               | 144                 |                | 7%          |      |
| Aug 2019     |                            | <b>8/26/2019</b>            | 22          |               | 176                 | 0              | 22          |               | 176                 |                | 16%         |      |
| Sep 2019     |                            | <b>9/24/2019</b>            | 21          | 66            | 168                 | 528            | 1           | 20            | 64                  | 160            | 512         | 26%  |
| Oct 2019     |                            | <b>10/25/2019</b>           | 23          |               | 184                 |                | 0           | 23            |                     | 184            |             | 35%  |
| Nov 2019     |                            | <b>11/21/2019</b>           | 19          |               | 152                 |                | 0           | 19            |                     | 152            |             | 42%  |
| Dec 2019     |                            | <b>12/18/2019</b>           | 19          | 61            | 152                 | 488            | 2           | 17            | 59                  | 136            | 472         | 49%  |
| Jan 2020     |                            | <b>1/27/2020</b>            | 28          |               | 224                 |                | 7           | 21            |                     | 168            |             | 58%  |
| Feb 2020     |                            | <b>2/25/2020</b>            | 21          |               | 168                 |                | 0           | 21            |                     | 168            |             | 66%  |
| Mar 2020     |                            | <b>3/25/2020</b>            | 21          | 70            | 168                 | 560            | 0           | 21            | 63                  | 168            | 504         | 74%  |
| Apr 2020     |                            | <b>4/24/2020</b>            | 22          |               | 176                 |                | 0           | 22            |                     | 176            |             | 83%  |
| May 2020     |                            | <b>5/22/2020</b>            | 20          |               | 160                 |                | 0           | 20            |                     | 160            |             | 91%  |
| Jun 2020     |                            | <b>6/24/2020</b>            | 23          | 65            | 184                 | 520            | 1           | 22            | 64                  | 176            | 512         | 100% |
| <b>Total</b> |                            |                             | <b>262</b>  | <b>262</b>    | <b>2096</b>         | <b>2096</b>    | <b>12</b>   | <b>250</b>    | <b>250</b>          | <b>2000</b>    | <b>2000</b> |      |

*This report excludes Saturday & Sunday - Grey columns is without holidays*

**Holidays included in this report (12 days):**

|                    |            |                   |
|--------------------|------------|-------------------|
| Independence Day   | Q1, 1day   | 7/4/19            |
| Labor Day          | Q1, 1day   | 9/2/19            |
| Thanksgiving       | Q2, 2 days | 11/28-29/19       |
| Winter Break       | Q3, 6 days | 12/25/19-01/01/20 |
| Martin L. King Day | Q3, 1 day  | 1/20/20           |
| Memorial Day       | Q4, 1 day  | 5/25/20           |