

Project: Project Name & (eB #)

- Certified Payroll Records (*Attached in Certified Payroll Field Only*)
- Subcontractor Invoices, if applicable
- Municipal/Building Permit Fees (excluding State only)
- Final Project Photographs
- Return of all issued Keys
- Contractor Evaluation Form Response
- Certificate of Substantial Completion from Consultant (*referenced in C5*)

Verify that the following Submittal Items have been submitted & approved:

- Guarantee Form for General Contractor (Submittal item)
- Guarantee Forms for Subcontractor if applicable (Submittal item)
- Final Release – General Contractor (Submittal item)
- Final Release – 1st Tier Subcontractors (Submittal item)
- Final Waiver of Claims & Liens & Release of Rights, Blanket Agreements (Submittal item)
- Consent of Surety to Make Final Payment (if bonded project) (Submittal item)
- Temporary Certificate of Occupancy/Completion from AHJ (Submittal item)
- Certificate of Occupancy/Completion from AHJ (Submittal item)
- Certificates of Approval (i.e.- Electrical Underwriters, etc.) (Submittal item)
- Fixed Equipment Inventory (Submittal item)
- Operating and Maintenance Data O&M (Submittal item)
- Commissioning Documentation (Submittal item)
- As-Built Drawings (Submittal item)

100% Asbestos Free Certification (Submittal item)

Verify that the following has been submitted to & approved by M/WBE Coordinator:

M/WBE Utilization Compliance Reports

SDVOB Report