Construction Phase
First Pay App Review State Funds

Project: Project Name & (eB #)

☐ Certified Payroll Records (Attached in Certified Payroll Field Only)
☐ Owner Approved Stored Materials Agreement List, if applicable
☐ Stored Materials Documentation, if applicable
☐ Subcontractor Invoices, if applicable

Verify that the following Submittal Items have been submitted & approved:
☐ Construction Progress Schedule (Submittal item)
☐ Site Specific Safety Plan (Submittal item)
☐ Contractor Waste Material Disposal Plan (Submittal item)
☐ Labor Rate Breakdown (include Subs) (Submittal item)
☐ Schedule of Values (Submittal item)
☐ List of Subcontractors (Submittal item)
☐ OSHA 10 Confirmation for (Submittal item)
☐ Affirmative Action Plan (Submittal item)

Verify that the following has been submitted to & approved by M/WBE Coordinator:
☐ M/WBE Utilization Plan
☐ SDVOB Plan